

MINISTRY OF ARTS AND CULTURE

*7th Floor, Renganaden Seeneevassen Building
Cnr Maillard & Pope Hennessy Streets, Port Louis
Tel: 213 447; Fax: 210 7992 <http://culture.govmu.org>*

**INTERNATIONAL TRAVEL GRANT SCHEME FOR
PERFORMING ARTISTS**

APPLICATION FORM

1. General Information for Applicant / Group Leader where applicable

Surname (Block Letters)

Other Name (Block Letters)

Maiden Name

Title (Mr/Mrs/Miss)

Name of Group

National Identity Card No.

Residential Address

Tel Mobile Fax E-mail

Occupation

Employer

Office Address

Type of Artistic Activity

Title of Project

Total Amount of Grant Applied

Itinerary

Date of Departure: Date of Arrival.....

2. **Details of Group members participating in the event**

SN	Name (eg. Musician/Dancer/etc.)	Designation
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

3. **Brief description of project:**

4. **Financing of project:** (in Rs)

Amount of grant being requested
Personal Financing
Other Sources of funding (incl. sponsors)

Total

State sources:

5. **Previous Grant/s obtained:**

SN	Project	Name of Group	Year	Amount
1.				
2.				
3.				

6. **Brief on Experience of group/artists***

* ***Give details including documentary evidence (press cuttings, etc to be enclosed)***

Ensure the following is submitted and tick as appropriate

- | | | |
|--|---------------------------------|--------------------------------|
| 7. Letter of invitation from Organiser of event
(to be attached) | YES
<input type="checkbox"/> | NO
<input type="checkbox"/> |
| 8. My group portfolio is submitted
(to be attached) | YES
<input type="checkbox"/> | NO
<input type="checkbox"/> |
| 9. Quotations (3) from Air Travel
Companies with a breakdown of
cost (to be attached). | YES
<input type="checkbox"/> | NO
<input type="checkbox"/> |

10. **Payment of Grant**

Give details of the name and address of travel agent for payment to be effected: -

I/WE HEREBY, HAVING READ THE DETAILS OF THE SCHEME, CERTIFY THAT I AM AGREEABLE TO THE CONDITIONS THEREIN AND ALL THE INFORMATION SUBMITTED IS TRUE. I UNDERSTAND THAT APPLICATION NOT MADE ON THE PRESCRIBED FORM OR INCOMPLETE APPLICATION OR FAILURE TO SUBMIT RELEVANT DETAILS AND ANNEXURES MAY LEAD TO DISQUALIFICATION. I ALSO UNDERTAKE THAT I HAVE DECLARED ALL FINANCIAL OR OTHER ASSISTANCE OBTAINED OR REQUESTED FOR THIS PROJECT BESIDES ASSISTANCE SOUGHT FROM THE MINISTRY OF ARTS AND CULTURE.

I CLEARLY UNDERSTAND THAT OMISSION OF ANY INFORMATION ON MY BEHALF WILL MAKE ME LIABLE TO LEGAL ACTION AND CANCELLATION OF ANY ASSISTANCE FROM THE MINISTRY OF ARTS AND CULTURE.

Date: **Signature:**

11. FOR OFFICIAL USE ONLY
(To be completed by officer at the artist's desk receiving application)

Complete

Not complete

Missing Documents:

(i)

(ii)

(iii)

I hereby certify having checked the application form which is in order and may be submitted for Evaluation to the Committee.

Name : **Designation**

Date : **Signature :**

INFORMATION TO APPLICANTS

Application Form together with supporting documents should, preferably, be submitted in person to the Ministry of Arts and Culture.

A. **Copies of documents to be submitted**

- (a) Birth Certificate and National ID Card;
- (b) Birth Certificate & National ID Cards of all members of the group, in case application is from a group;
- (c) Letter of Registration from the Ministry of Arts and Culture / Mauritius Society of Authors (MASA);
- (d) Letter of Incorporation/Registration, in case of a public company
- (e) Memorandum of Association.
- (f) Quotations of air tickets from at least three different travel agencies.

- B.
- 1. Details of previous works portfolio/projects, supported by documentary evidence such as press cuttings, testimonials, etc.
 - 2. Detailed project for which financing is sought, including:-
 - (i) financial breakdown;
 - (ii) quotations;
 - (iii) receipts;
 - (iv) implementation schedule; and
 - (v) other relevant materials.
 - 3. Letter of invitation from the Organiser of the Event/Documentary evidence indicating acceptance of participation in the event.