

MINISTRY OF ARTS AND CULTURE

*7th Floor, RenganadenSeeneevassenBuilding
CnrMaillard& Pope Henessy Streets, Port Louis
[Tel:213 1447](http://culture.gov.mu); Fax : 210 7992 <http://culture.gov.mu>*

**INTERNATIONAL TRAVEL GRANT SCHEME FOR
PERFORMING ARTISTS**

APPLICATION FORM

1. General Information for Applicant / Group Leader where applicable

Surname (Block Letters)

Other Name (Block Letters)

Maiden Name

Title (Mr/Mrs/Miss)

Name of Group

National Identity Card No.

Residential Address

Tel Mobile Fax E-mail

Occupation

Employer

Office Address

Type of Artistic Activity

Title of Project

Total Amount of Grant Applied

Itinerary

Date of Departure: Date of Arrival.....

2. **Details of Group members participating in the event**

SN	Name (eg. Musician/Dancer/etc.)	Designation
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

3. **Brief description of project:**

3. **Financing of project:** (in Rs)

Amount of grant being requested
Personal Financing
Other Sources of funding (incl. sponsors)

Total

State sources:

4. **Previous Grant/s obtained:**

SN	Project	Name of Group	Year	Amount
1.				
2.				
3.				

5. **Brief on Experience of group/artists***

* *Give details including documentary evidence (press cuttings, etc to be enclosed)*

Ensure the following is submitted and tick as appropriate

6. Letter of invitation from Organiser of event (to be attached) YES NO
7. My group portfolio is submitted (to be attached) YES NO
8. Quotations (3) from Air Travel Companies with a breakdown of cost (to be attached). YES NO

9. **Payment of Grant**

Give details of the name and address of travel agent for payment to be effected: -

I/WE HEREBY, HAVING READ THE DETAILS OF THE SCHEME, CERTIFY THAT I AM AGREEABLE TO THE CONDITIONS THEREIN AND ALL THE INFORMATION SUBMITTED IS TRUE. I UNDERSTAND THAT APPLICATION NOT MADE ON THE PRESCRIBED FORM OR INCOMPLETE APPLICATION OR FAILURE TO SUBMIT RELEVANT DETAILS AND ANNEXURES MAY LEAD TO DISQUALIFICATION. I ALSO UNDERTAKE THAT I HAVE DECLARED ALL FINANCIAL OR OTHER ASSISTANCE OBTAINED OR REQUESTED FOR THIS PROJECT BESIDES ASSISTANCE SOUGHT FROM THE MINISTRY OF ARTS AND CULTURE.

I CLEARLY UNDERSTAND THAT OMISSION OF ANY INFORMATION ON MY BEHALF WILL MAKE ME LIABLE TO LEGAL ACTION AND CANCELLATION OF ANY ASSISTANCE FROM THE MINISTRY OF ARTS AND CULTURE.

Date: **Signature:**

11. FOR OFFICIAL USE ONLY
(To be completed by officer at the artist's desk receiving application)

Complete	Not complete
<input type="checkbox"/>	<input type="checkbox"/>

Missing Documents:

- (i)
- (ii)
- (iii)

I hereby certify having checked the application form which is in order and may be submitted for Evaluation to the Committee.

Name : **Designation**

Date : **Signature :**

INFORMATION TO APPLICANTS

Application Form together with supporting documents should, preferably, be submitted in person to the Ministry of Arts and Culture.

A. **Copies of documents to be submitted**

- (a) Birth Certificate and National ID Card;
- (b) Birth Certificate & National ID Cards of all members of the group, in case application is from a group;
- (c) Letter of Registration from the Ministry of Arts and Culture / Mauritius Society of Authors (MASA);
- (d) Letter of Incorporation/Registration, in case of a public company
- (e) Memorandum of Association.
- (f) Quotations of air tickets from at least three different travel agencies.

- B.
- 1. Details of previous works portfolio/projects, supported by documentary evidence such as press cuttings, testimonials, etc.
 - 2. Detailed project for which financing is sought, including:-
 - (i) financial breakdown;
 - (ii) quotations;
 - (iii) receipts;
 - (iv) implementation schedule; and
 - (v) other relevant materials.
 - 3. Letter of invitation from the Organiser of the Event/Documentary evidence indicating acceptance of participation in the event.