

Guidelines and Conditions for eligibility

INTERNATIONAL TRAVEL GRANT SCHEME

CALL FOR PROPOSALS - Financial Year 2017/2018

A. Assistance under the *International Travel Grant Scheme* up to a ceiling of Rs. 200,000/- will be restricted to the cost of return economy class air ticket/s (by the most economical route, supported by at least three quotations from registered Travel Agencies) for artists to participate in internationally established cultural shows/events to be considered on a case to case basis and on track record of artist/group.

B. Application Form

The Application Form together with supporting documents, as listed in the guidelines, should be submitted in person to the Ministry of Arts and Culture, **by Friday 08 December 2017 by 15 30 hrs at latest.**

Application forms and Guidelines are available at the reception desk of the **Ministry of Arts and Culture**, 7th Floor, Renganaden Seeneevassen Building, Cnr. Pope Hennessy and Maillard Streets, Port Louis and on the website <http://culture.govmu.org>

C. Documents to be submitted together with the Application Form

- (i) Copies of Birth Certificate and National ID Card of the applicant;
- (ii) Copies of Birth Certificate & National ID Cards of all members of the group, in case application is from a group;
- (iii) Letter of Registration from the Ministry of Arts and Culture and/or Rights Management Society (ex MASA);
- (iv) Quotations of air ticket from at least 3 different Travel Agencies;
- (v) Letter of Incorporation (in case of a public company) or Certificate of Registration from the Registrar of Associations, if applicable; and
- (vi) Past experience of applicant in the field of the project (to be supported by documentary evidence, viz. press cuttings etc. including names/number of similar works produced).

D. Project Details

- (i) Detailed project for which financing is sought, including:-
 - (i) financial breakdown;
 - (ii) quotations;
 - (iii) receipts;
 - (iv) implementation schedule; and
 - (v) other relevant materials.
- (ii) Letter of invitation from Organiser of the Event/Documentary evidence indicating acceptance of participation in the event. Priority will be given to those who have channeled their invitation through the Government of the organising country or our Missions accredited in the organising country.
- (iii) Details of previous works portfolio/projects, supported by documentary evidence such as press cuttings, testimonials, etc. including names/number of similar works produced.

E. Conditions

- (i) Applicant should be of Mauritian Nationality.
- (ii) The name of 'Ministry of Arts and Culture' should appear in all publicity materials related to the project.
- (iii) Applications should be submitted by **Friday 08 December 2017 by 15 30 hrs at latest.**
- (iv) The grant up to a ceiling of Rs. 200,000 to groups invited is meant to **showcase their productions in established International festivals at renowned International venues.**
- (v) The grant caters solely for international travel costs as support for participation and performance in international cultural shows only.
- (vi) Documentary evidence for participation in the event will have to be submitted. In case of non-participation owing to the fault of participants, the latter will have to reimburse the total amount of the grant within a reasonable timeframe given by the Ministry.
- (vii) This Ministry will be responsible for payment of the air ticket only for approved applications. All other formalities/arrangements should be undertaken by the applicant/s himself/themselves.

- (viii) Financial and other contributions received by the applicant and his own contribution should be specified along with a breakdown of full cost of participation in the event.
- (ix) The artists should provide a report on their participation within 30 days of return together with boarding pass.
- (x) The Applicant to submit boarding pass at latest along with the report.
- (xi) Applicants / Beneficiaries would be eligible for this assistance only **once** every 3 years.
- (xii) Preference will be given to projects which will impact on raising the profile of Mauritian works and artists and which are original and of good quality.

F. Projects not eligible under this Scheme

- (i) Projects which erode the moral values of society;
- (ii) Projects which serve to create conflict or misunderstanding in our multicultural and multi-religious society;
- (iii) Projects which cause damage to governmental bodies and public institutions;
- (iv) Projects which promote religious causes;
- (v) Projects with major capital expenditure including refurbishment of buildings, office equipment, musical instruments;
- (vi) Academic research;
- (vii) Training;
- (viii) Conferences/ Seminars;
- (ix) For receiving awards; and
- (x) Incomplete application will be automatically rejected.

14 November 2017

**Ministry of Arts and Culture
7th Floor, R. Seenevassen Building
Cnr. Pope Hennessy and Maillard Streets
Port Louis**