

**THE NATIONAL ARCHIVES DEPARTMENT
under the aegis of the Ministry of Arts and Culture**

Tender Notice

Procurement of services for Scanning, Indexing and Quality Control of Historical Documents

(Open National Bidding)

Procurement Reference Number: NAD/OAB No. 01 of 2019-20

(Authorised under Section 16(1) of the Public Procurement Act 2006)

1. The National Archives Department hereby invites qualified and potential bidders to submit their bids for **Scanning, Indexing and Quality Control of Historical Documents at the National Archives Department, DBM Complex, Coromandel, Mauritius.**
2. Bidding documents will be available as from **Tuesday 23 July 2019** by downloading **free of charge** from website of the Ministry of Arts and Culture (**culture.govmu.org**), **National Archives Department (nationalarchives.govmu.org)** or that of the public procurement portal (**publicprocurement.govmu.org**).
3. Clarification should be sought via e-mail from the Secretary Departmental Bid Committee on **lramburruth@govmu.org at least fourteen (14) days** before the deadline for the submission of bids.
4. Bids in sealed envelope clearly marked with the Procurement Reference Number **“(NAD/OAB No.01 of 2019-20)”** addressed to the Secretary, Departmental Bid Committee, Ministry of Arts and Culture and should be deposited in the **Bid Box** situated at the under-mentioned address or sent by Registered Mail so as to reach the under-mentioned address not later than **Friday 23 August 2019 at 13 30 hours** (local time) at latest.
5. Bids will be opened in the Conference Room of the Ministry of Arts and Culture on the **same day at 13 40 hrs.**
6. Late proposals and those forwarded by electronic mail will not be considered.

Ministry of Arts and Culture
7th Floor, Renganaden Seeneevassen Building
Cnr, Pope Hennessy and Maillard Streets,
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Republic of Mauritius
23 July 2019