

**Guidelines and Conditions for eligibility**

**INTERNATIONAL TRAVEL GRANT SCHEME**

**CALL FOR PROPOSALS 2018**

- A. Assistance under the *International Travel Grant Scheme* up to a ceiling of Rs. 200,000/- will be restricted to the cost of return economy class air ticket/s (by the most economical route, supported by at least three quotations from registered Travel Agencies) for artists to participate in internationally established cultural shows/events to be considered on a case to case basis and on track record of artist/group.**

**B. Application Form**

The Application Form together with supporting documents, as listed in the guidelines, should be submitted in person to the Ministry of Arts and Culture.\_

Application forms and Guidelines are available at the reception desk of the **Ministry of Arts and Culture**, 1<sup>st</sup> Floor, Renganaden Seeneevassen Building, Cnr. Pope Hennessy and Maillard Streets, Port Louis and on the website at <http://culture.govmu.org>.

**C. Documents to be submitted together with the Application Form**

- (i) Copies of Birth Certificate and National ID Card of the applicant;
- (ii) Copies of Birth Certificate & National ID Cards of all members of the group, in case application is from a group;
- (iii) Letter of Registration from the Ministry of Arts and Culture and / Mauritius Society of Authors (MASA);
- (iv) Quotations of air ticket from at least 3 different Travel Agencies;
- (v) Past experience of applicant in the field of the project (to be supported by documentary evidence, viz. press cuttings etc. including names/number of similar works produced).

**D. Project Details**

- (i) Detailed project for which financing is sought, including: -

- (i) financial breakdown;
  - (ii) quotations;
  - (iii) receipts;
  - (iv) implementation schedule; and
  - (v) other relevant materials.
- (ii) Letter of invitation from Organiser of the Event/Documentary evidence indicating acceptance of participation in the event. Priority will be given to those who have channeled their invitation through the Government of the organising country or our Missions accredited in the organising country.
- (iii) Details of previous works portfolio/projects, supported by documentary evidence such as press cuttings, testimonials, etc. including names/number of similar works produced.

**E. Conditions**

- (i) Applicant should be of Mauritian Nationality.
- (ii) Applicant should have lived in Mauritius for at least five (5) years.
- (iii) All details submitted as Annex should be legibly written.
- (iv) Participation of at least five (5) countries in the International Festival.
- (v) The name of 'Ministry of Arts and Culture' should appear in all publicity materials related to the project.
- (vi) The grant up to a ceiling of Rs. 200,000 to groups invited is meant to showcase their productions in established International festivals at renowned International venues.
- (vii) The grant caters solely for international travel costs as support for participation and performance in international cultural shows only.
- (viii) Documentary evidence for participation in the event will have to be submitted. In case of non-participation owing to the fault of participants, the latter will have to reimburse the total amount of the grant within a mutually agreed time frame with the Ministry.
- (ix) Applicant should submit boarding pass/es along with their claim.
- (x) This Ministry will be responsible for payment of the air ticket(s) only for approved applications. All other formalities/arrangements should be undertaken by the applicant/s himself/themselves.

- (xi) Financial and other contributions received by the applicant and his own contribution should be specified along with a breakdown of full cost of participation in the event.
- (xii) The artists should provide a report on their participation within 30 days of return.
- (xiii) Assistance will be given only **once** every **3** years.
- (xiv) Preference will be given to projects which will impact on raising the profile of Mauritian works and artists and which are original and of good quality.

**F. Projects not eligible under this Scheme**

- (i) Projects which erode the moral values of society;
- (ii) Projects which serve to create conflict or misunderstanding in our multicultural and multi-religious society;
- (iii) Projects which cause damage to governmental bodies and public institutions;
- (iv) Projects which promote religious causes;
- (v) Projects with major capital expenditure including refurbishment of buildings, office equipment, musical instruments;
- (vi) Academic research;
- (vii) Training;
- (viii) Conferences/ Seminars; and
- (ix) For receiving awards.

**G. COMPLETENESS**

- (i) Incomplete application will be automatically rejected.

**04 September 2018**

**Ministry of Arts and Culture  
7<sup>th</sup> Floor, R. Seenevassen Building  
Cnr. Pope Hennessy and Maillard Streets  
Port Louis**