

MINISTRY OF ARTS AND CULTURAL HERITAGE

7th Floor, Renganaden Seeneevassen Building
Cnr Jules Koenig & Pope Hennessy Streets, Port Louis
Tel: 212 2112; Website: <http://culture.govmu.org>

ASSISTANCE SCHEME FOR ARTISTS

GUIDELINES AND CONDITIONS FOR ELIGIBILITY

Production audio album - Financial year 2022/2023

1. Scope of this Scheme

This Scheme aims at supporting the production of Audio Album through an Artists' Assistance Scheme of up to a ceiling of Rs 50,000. Application for grants as hereunder, will be considered throughout the year without any call for proposal.

SN	Scheme	Details of Grants
(i)	Album- Audio	<ul style="list-style-type: none">Rs 50,000 – eligible for a minimum of 5 tracks of a minimum duration of 18 minutes.Applicants will be eligible for assistance under this Scheme as follows:<ul style="list-style-type: none">(a) 2 years after first grant received; and(b) 3 years after second grant received.

2. Application Form

Application Forms may be collected from: -

- (i) Artists' Desk of the **Ministry of Arts and Cultural Heritage, 1st Floor, Renganaden Seeneevassen Building, Cnr Pope Hennessy and Maillard Streets, Port Louis;**
- (ii) **Serge Constantin Theatre –Stevenson Road, Vacoas-Phoenix;**
- (iii) **Centre de Formation Artistique – Pointe Canon, Mahebourg;**
- (iv) **Conservatoire National de Musique François Mitterrand – Ave MGR Murphy, Quatre Bornes; and**
- (v) **Mauritius Society of Authors (MASA), Avenue des Artistes, Beau Bassin.**

2.1 Application forms may also be downloaded from the website of the Ministry of Arts and Cultural Heritage, <http://culture.govmu.org>

The Application Form together with supporting documents, as listed below, should be submitted in person to the Artists' Desk of the **Ministry of Arts and Cultural Heritage, 7th Floor, Renganaden Seeneevassen Building, Cnr Jules Koenig & Pope Hennessy Streets, Port Louis.**

3. Documents to be submitted together with the Application Form

- (i) Copy of National Identity Card of the applicant and all artists participating in the project.
- (ii) Copy of Registration Certificate from the Ministry of Arts and Cultural Heritage and Mauritius Society of Authors (MASA) for the group of artists or individual artist as applicable. Artists not having registered with the Ministry of Arts and Cultural Heritage and MASA must, prior to submission of the application for grant, submit their request for registration at the Artists' Desk, Ministry of Arts and Cultural Heritage and at MASA, Avenue des Artistes, Beau Bassin.
- (iii) A valid Membership Card from MASA may be accepted in lieu of the copy of Registration Certificate from Mauritius Society of Authors (MASA).
- (iv) A letter from MASA, along with copy of declaration of works, certifying that none of the musical works for which assistance is being sought, has been released.
- (v) Quotation from ONE recording studio (having been in operation for at least one year) along with the relevant copy of Business Registration Card and/or appropriate licence wherein activities of the studio is related to **Sound recording**.
- (vi) Breakdown of all related expenses.
- (vii) Applicant should submit three (3) copies of the *maquette* of audio album on CDs or pendrives.
- (viii) Three (3) copies of lyrics (texts of songs), neatly typed or in a legible handwriting.
- (ix) Documentary evidence on past experience of applicant in the field of the project, such as press cuttings and titles/number of similar works produced, if applicable.

4. Project Details

- (i) Duration of production:
 - Audio Album- Rs 50,000 – eligible for a minimum of 5 tracks of a minimum duration of 18 minutes.
- (ii) Priority will be given to projects which are:
 - creative and original;
 - relevant to local context and themes;
 - geared towards the preservation and promotion of cultural heritage; and
 - designed for the promotion of artistic creativity.

5. Conditions

- (i) Applicant must be of Mauritian Nationality.
- (ii) “**Ministry of Arts and Cultural Heritage**” should appear as sponsor in all projects and publicity materials. Failure to abide by this condition will lead to non-payment of agreed assistance.
- (iii) Applicants will be eligible to benefit from this assistance scheme only 3 times in their lifetime as follows:

- a) **2 years after first grant received; and**
- b) **3 years after second grant received.**

- (iv) Projects completed prior to the date of application (Final audio album) will not be considered.
- (v) It is the responsibility of the artists to ensure that any copyright issues regarding their projects, have been dealt with by parties concerned.
- (vi) Claims for payment of approved projects should be submitted within the financial year the project was approved.
- (vii) Upon approval of their projects, artists should submit the following:
 - a) two (2) originals of their Final audio CDs/pendrives;
 - b) claim for payment;
 - c) copy of receipts from MASA as evidence that a minimum of 100 holograms for the project have been purchased; where the audio album will be released on CD;

OR

- evidence that the product has been launched in a well mediatized public digital platform;
and
- d) supporting evidence of expenses incurred for the realisation of the projects (*pochette, casing, pressage* etc) as applicable.

Note: A minimum of 100 holograms purchased and affixed on the final product is a compulsory condition for the grant, as the objective of the project is to ensure that the audio CD is put on sale.

- (viii) Any document and/or any other material submitted at the time of application shall become the property of the Ministry of Arts and Cultural Heritage and shall **not** be returned to the applicant.
- (ix) Payment shall be made to the applicant who shall be responsible for settlement of claims in connection with the production of the **album**.

- (x) The onus for submitting all required documents within the timeframe shall rest on the applicant.
- (xi) **The decision of the Ministry on the approval/non-approval of the project shall be final and irrevocable.**
- (xii) Upon approval of projects submitted by the Ministry, applicants will have to submit their final audio album along with relevant claims, **within 3 months.**

6. Projects not eligible under this Scheme

- (i) Projects relating to religion and religious belief.
- (ii) Controversial projects in terms of politics and social issues.
- (iii) Projects which are inconsistent or in contravention with public defense, public safety, public order, public health and public morality.

7. Application not made on the prescribed form or incomplete application will not be accepted.

Disclaimer:

- (i) **All copyright issues should be cleared by the Applicant. The Ministry shall at no point in time be party for any copyright infringements made by the applicant.**
- (ii) **The Ministry reserves the right to award assistance only to the compliant applications and the decision of the Ministry on the approval/non-approval of the project shall be final and irrevocable.**

18 October 2022

***Ministry of Arts and Cultural Heritage
7th Floor, R. Seeneevassen Building
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Port Louis***